



**LANDBANK**

SERVING  
THE NATION

**SUPPLEMENTAL/BID BULLETIN NO. 1  
For LBP-HOBAC-ITB-GS-20230717-01**

**PROJECT : 1,000 Units Desktop Computer**  
**IMPLEMENTOR : HOBAC Secretariat Unit**  
**DATE : August 31, 2023**

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This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Terms of Reference (Annexes D-1 to D-2), Technical Specifications (Section VII) and Checklist of Bidding Documents (Item No. 12 of Technical Documents and Item Nos. 15, 16 and 18 of Other Documents to Support Compliance with Technical Specifications) have been revised. Please see attached revised Annexes D-1 to D-2 and specific sections of the bidding documents.
- 3) Responses to bidder's query/clarifications per Annexes G-1 to G-6.
- 4) The submission and opening of bids is re-scheduled on September 8, 2023 at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams

  
**ATTY. HONORIO T. DIAZ, JR.**  
Head, HOBAC Secretariat Unit

## Technical Specifications

<b>Specification</b>	<b>Statement of Compliance</b>  <b>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered</b>  Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.
<p style="text-align: center;"><b>1,000 Units Desktop Computer</b></p> <ol style="list-style-type: none"><li><b>1. Revised Technical Specifications per attached Annexes D-1 to D-2.</b></li><li><b>2. The documentary requirements enumerated in Revised Annex D-2 (Additional Requirements) shall be submitted in Eligibility and Technical Component to support the compliance of the Bid to the technical specifications and other requirements.</b></li></ol> <p>Non-submission of above documents may result in post-disqualification of the bidder.</p>	<p style="text-align: center;"><b>Please state here either “Comply” or “Not Comply”</b></p>

<p><b>3. The winning supplier must affix sticker/tag/label for the unit with company name and after-sales contact number(s) or equivalent form of marking on the equipment.</b></p> <p><b>4. Bidder with Lowest Calculated Bid must provide two (2) demo units within twenty (20) calendar days after the date of opening of bids for evaluation. Delivery will be at the Ground Floor/Lobby, LANDBANK Plaza Building during banking days from 8:00 A.M. to 5:00 P.M. Please coordinate your delivery with Mr. Ronnie C. Manalo of the Network Operations Department at 8405-7600 or 8522-0000 local 4098.</b></p>	
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**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

## **Checklist of Bidding Documents for Procurement of Goods and Services**

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

### **Eligibility and Technical Component (PDF File)**

- The Eligibility and Technical Component shall contain documents sequentially arranged as follows:

- **Eligibility Documents – Class “A”**

#### **Legal Eligibility Documents**

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

#### **Technical Eligibility Documents**

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

#### **Financial Eligibility Documents**

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

14. List of at least two (2) installed base of 500 PCs each or one (1) installed base of more than 1,000 PCs (other than LANDBANK; delivered and installed in the last five years supported by Purchase Orders or Contracts.
15. **Manufacturer's authorization or any equivalent document showing that the bidder is an authorized provider of first level support in case of centralized onsite support, and confirming that the bidder is authorized to provide the products supplied by the manufacturer, including any warranty obligations and after sales support as may be required (sample form - Form No.9).**
16. **Certification from the manufacturer that the product/brand being offered is: 1) ISO 9001:2015 (or higher) certified; 2) Energy Star Version 6.0 (or higher) compliant; 3) In existence for at least ten (10) years in the Philippines; 4) Found in current catalogue; and 5) Verifiable in the manufacturer's website.**
17. List of Local Parts Center/Depot.
18. **List of Service Centers or centralized onsite support in Metro Manila, Cebu, Davao, Bacolod and Cagayan de Oro with addresses and contact numbers.**
- **Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:**
  19. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
  20. Latest Income Tax Return filed manually or through EFPS.
  21. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
  22. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
  23. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

**Financial Component (PDF File)**

- **The Financial Component shall contain the documents sequentially arranged as follows:**
  1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1).
  2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2).

***Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.***

**TECHNICAL SPECIFICATIONS**

<b>Equipment:</b> Desktop Computer	<b>CODE:</b>  TS - 0401 - 42
<b>Date Prepared:</b> 29 August 2023	

<b>Processor</b>	<ul style="list-style-type: none"> <li>» Minimum of 10 Cores</li> <li>» Minimum of 16 Threads</li> <li>» Minimum Performance-Core Base Frequency: 2.50 GHz</li> <li>» Up to 4.60 GHz Performance-Core Turbo Frequency or higher</li> <li>» Minimum Cache: 20 MB</li> </ul>
<b>Memory</b>	<ul style="list-style-type: none"> <li>» Minimum of 16 GB Double Data Rate 4 (DDR4), 3200 MHz Clock Speed, in one (1) memory module</li> </ul>
<b>Storage</b>	<ul style="list-style-type: none"> <li>» 1 TB at 7200 rpm SATA or SSD equivalent or higher (same brand for all PCs)</li> <li>» Partitioned into 500 GB for OS and 500 GB for Data</li> </ul>
<b>Bus Architecture</b>	<ul style="list-style-type: none"> <li>» PCI-E</li> </ul>
<b>Expansion Slots</b>	<ul style="list-style-type: none"> <li>» 1 PCI-E slot (net, usable)</li> </ul>
<b>I/O Ports</b>	<ul style="list-style-type: none"> <li>» 1 25-pin parallel port (internal/not dongle)</li> <li>» 1 9-pin serial port (internal/not dongle)</li> <li>» 1 USB Type-C, 6 USB Type-A</li> <li>» 1 100/1000 Ethernet (RJ45) port</li> </ul>
<b>Monitor</b>	<ul style="list-style-type: none"> <li>» 18.5" or 19.5" flat LED monitor (wide or non-wide)</li> <li>» TN, HD, 60 Hz, minimum of 200 nits</li> </ul>
<b>Keyboard</b>	<ul style="list-style-type: none"> <li>» at least 103-keys, USB connected</li> </ul>
<b>Mouse</b>	<ul style="list-style-type: none"> <li>» USB connected</li> </ul>
<b>Optical Drive</b>	<ul style="list-style-type: none"> <li>» at least 8X Tray-Load DVD-R/W drive</li> </ul>
<b>Audio</b>	<ul style="list-style-type: none"> <li>» Built-in speaker (factory installed and part no. verifiable in the Internet or with certification from the manufacturer that the speaker is factory installed*)</li> <li>» Integrated AC97 Stereo Codec or equivalent or higher</li> </ul>
<b>Others</b>	<ul style="list-style-type: none"> <li>» Plug-and-Play enabled</li> <li>» Pre-loaded with Windows 11 Pro (64-bit) (with certification from the manufacturer that the MS Operating System is genuine, licensed, and pre-installed from the factory) *</li> <li>» Pre-loaded with Anti-Virus Software (one year subscription)</li> <li>» Manufacturer's logo/name must be etched or permanently printed in the motherboard</li> <li>» System unit (including motherboard), BIOS, monitor, mouse and keyboard must be of the same brand</li> <li>» Must be compatible with MS Windows Server 2016</li> </ul>
<b>Warranty</b>	<ul style="list-style-type: none"> <li>» 3-Year Warranty on parts and labor (CPU and monitor) - no additional cost on Landbank if parts used for replacement are higher in specs</li> </ul>

*Revised Annex D-1*

LANDBANK PROCD

2.

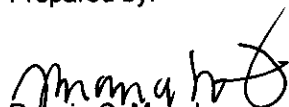
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**Additional Requirements:**


- » Bidder must have at least two (2) installed base of 500 PCs each or one (1) installed base of more than 1000 PCs (other than LANDBANK; delivered and installed in the last five years - supported by POs).\* Certificate of Satisfactory Performance for each installed base must also be provided.\*
- » Bidder must be an authorized dealer of the product (with manufacturer's certification).\*
- » Bidder must be an authorized service provider of the product or an authorized provider of first level support, in case of centralized onsite support (with manufacturer's certification).\*
- » ISO 9001:2015 (or higher) certification of the manufacturer.\*
- » Energy Star version 8.0 (or higher) certification of the product.\*
- » Product being offered must be in existence of at least ten (10) years in the Philippines and the unit model is in current catalogue and verifiable in the manufacturer's website (with manufacturer's certification).\*
- » Bidder/Principal must have a local parts center/depot (submit list).\*
- » Distributor/Dealer/Manufacturer must have Service Centers or centralized onsite support in the following areas to provide warranty services within three (3) years: Metro Manila, Cebu, Davao, Bacolod, and Cagayan de Oro. Warranty services for the replacement of parts in these areas must be accomplished within 48 hours upon receipt of notice. Onsite support for head office PCs and walk-in or onsite support for provincial service centers. List of Service Centers in the aforementioned areas must be provided together with their addresses and contact numbers or a certification from the manufacturer that the bidder and the manufacturer can comply with the warranty service requirements, in case of centralized onsite support.\*
- » For uniformity of bids, prices must be quoted in Philippine Peso inclusive of VAT.
- » Two (2) demo units must be submitted by the lowest bidder within twenty (20) calendar days after the bidding.
- » Units must be delivered at LBP Antipolo Warehouse within sixty (60) calendar days upon receipt of Notice to Proceed (NTP).

\* supporting documents must be submitted and included in the Technical Proposal Envelope.


Prepared by:

  
Ronnie C. Mahalo  
ITO, WAN Team

Reviewed by:

  
Rowena O. Acuña  
SITO/TL, WAN Team

Approved by:

  
Enrique L. Sazon Jr.  
VP/Head, NOD

*REVISOR ANNEX D-2*



## RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	29 August 2023	
PROJECT IDENTIFICATION NO.	ITB-GS-20230717-01	
PROJECT NAME	1,000 Units Desktop Computer	
PROPOSER UNIT/TECHNICAL WORKING GROUP	Network Operations Department	

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK'S RESPONSES
1	Technical Specifications Minimum Base Frequency: 3.0 GHz	Can this be changed to 2.50 GHz? Current generation has 2.50 GHz minimum base frequency?	Revised the requirement to: Minimum Performance-Core Base Frequency: 2.50 GHz
2	Technical Specifications Hard Disk Drive: 1 TB at 7200 RPM SATA	Can we use SSD?	Yes. We revised the storage requirement to consider an SSD equivalent or higher.
3	Technical Specifications: 18.5" or 19.5" flat LED monitor	Possible to remove the 200 nits from TOR? The nits is usually found on the description of laptop LCD panels.	We are retaining this requirement. NITS is a measure of brightness that can be found in common monitor specifications.
4	Others: Must be compatible with MS Windows Server 2016	Can we use the demo unit as proof that the model is compatible with MS Windows Server 2016?	We will be conducting an actual testing if the unit is compatible with MS Windows Server 2016.
5	Additional Requirements: Bidder must be an authorized service provider of the product (with manufacturer's certification)	Is onsite support acceptable?  Is it possible to remove the requirement? Or change to – "Bidder must be an authorized service provider OR shall provide onsite support?"	We are considering first level support by the bidder. This requirement has been revised.
6	Additional Requirements: Distributor/Dealer/Manufacturer must	Is it possible to remove the Service Center requirement?	This requirement has been revised to consider an option that the manufacturer

ANNEX G-1

<p>have Service Centers in the following areas to provide warranty services within three (3) years: Metro Manila, Cebu, Davao, Bacolod, and Cagayan de Oro. Warranty services for the replacement of parts in these areas must be accomplished within 48 hours upon receipt of notice. Onsite support for Head Office PCs and walk-in support for provincial service centers. List of Service Centers in the aforementioned areas must be provided together with their addresses and contact numbers.</p>	<p>OR</p> <p>Possible to change to -- "Bidder must be an authorized service provider OR shall provide onsite support?"</p>	<p>will provide centralized onsite support.</p>
<p>7</p> <p>Additional Requirements: Warranty services for the replacement of parts in these areas must be accomplished within 48 hours upon receipt of notice.</p>	<p>May we have the post codes of your branches in Cebu, Davao, Bacolod, and CDO, please?</p>	<p>Please refer to our official list of branches posted in our website. <a href="https://www.landbank.com/find-us">https://www.landbank.com/find-us</a></p>
<p>8</p> <p>Additional Requirements: Two (2) demo units must be submitted by the lowest bidder within fifteen (15) calendar days after the bidding.</p>	<p>Quantity: Can it be changed to 1 demo unit, please?</p> <p>Leadtime: Can it be stretched to 30 days, please?</p>	<p>We are retaining the requirement of two (2) demo units since we are going to test both units simultaneously for one of our applications. However, we extended the delivery period of demo units to twenty (20) calendar days.</p>

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**RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS**

DATE	29 August 2023	
PROJECT IDENTIFICATION NO.	ITB-GS-20230717-01	
PROJECT NAME	1,000 Units Desktop Computer	
PROPOSER UNIT/TECHNICAL WORKING GROUP	Network Operations Department	

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK'S RESPONSES
1	Additional Requirements: Bidder must be an authorized service provider of the product (with manufacturer's certification)	The prospective bidder is requesting to relax the requirement to consider onsite support.	We are considering first level support by the bidder. This requirement has been revised.
2	Additional Requirements: Distributor/Dealer/Manufacturer must have Service Centers in the following areas to provide warranty services within three (3) years: Metro Manila, Cebu, Davao, Bacolod, and Cagayan de Oro. Warranty services for the replacement of parts in these areas must be accomplished within 48 hours upon receipt of notice. Onsite support for Head Office PCs and walk-in support for provincial service centers. List of Service Centers in the aforementioned areas must be provided together with their addresses and contact numbers.	The prospective bidder is requesting to relax the requirement from "must have Service Centers in the following areas to provide warranty services within three (3) years: Metro Manila, Cebu, Davao, Bacolod, and Cagayan de Oro," and "walk-in support to provincial service centers" to onsite support.	This requirement has been revised to consider an option that the manufacturer will provide centralized onsite support.

## RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	29 August 2023	
PROJECT IDENTIFICATION NO.	ITB-GS-20230717-01	
PROJECT NAME	1,000 Units Desktop Computer	
PROPOSER UNIT/TECHNICAL WORKING GROUP	Network Operations Department	

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK'S RESPONSES
1	Technical Specifications Minimum Base Frequency: 3.0 GHz	Requesting to relax it into 2.5 GHz	Revised the requirement to: Minimum Performance-Core Base Frequency: 2.50 GHz
2	Technical Specifications Hard Disk Drive: 1 TB at 7200 RPM SATA	Do you also consider if the offer is SSD instead?	Yes. We revised the storage requirement to consider an SSD equivalent or higher.
3	Monitor 18.5" or 19.5" flat LED monitor	Can we offer bigger display size?	We are limiting the size of the monitor to 18.5" or 19.5" so that it can fit our teller's cages.
4	Others: Pre-loaded with Windows 11 Pro (64-bit) (with certification from the manufacturer that the MS Operating System is pre-installed from the factory)	May we also suggest including in the certificate that the MS Operating System is genuine, licensed and does not come from the grey market?	Revised the requirement to: (with certification from the manufacturer that the MS Operating System is genuine, licensed, and pre-installed from the factory)
5	Additional Requirements: Bidder must be an authorized service provider of the product (with manufacturer's certification)	May we request to remove this requirement because other reseller is not an ASP but they can provide the first level of after sales support?	We are considering first level support by the bidder. This requirement has been revised.
6	Additional Requirements:	May we request to give an option to	This requirement has been revised to

ANNEX G-4

<p>Distributor/Dealer/Manufacturer must have Service Centers in the following areas to provide warranty services within three (3) years: Metro Manila, Cebu, Davao, Bacolod, and Cagayan de Oro. Warranty services for the replacement of parts in these areas must be accomplished within 48 hours upon receipt of notice. Onsite support for Head Office PCs and walk-in support for provincial service centers. List of Service Centers in the aforementioned areas must be provided together with their addresses and contact numbers.</p>	<p>provide Onsite Support Nationwide aside from having list of service centers?</p>	<p>consider an option that the manufacturer will provide centralized onsite support.</p>
<p>7 Two (2) demo units must be submitted by the lowest bidder within fifteen (15) calendar days after the bidding.</p>	<p>May we request to relax the quantity of demo units into one (1) unit and the submission lead time into thirty (30) calendar days because the demo unit will be coming from brand headquarters outside Philippines?</p>	<p>We are retaining the requirement of two (2) demo units since we are going to test both units simultaneously for one of our applications. However, we extended the delivery period of demo units to twenty (20) calendar days.</p>
<p>8 Schedule of Requirements: Within sixty (60) calendar days upon receipt of Notice to Proceed.</p>	<p>May we request to extend the delivery lead time into 90 calendar days?</p>	<p>We are retaining the delivery period of sixty (60) calendar days. We will be needing the units for our upcoming deployments.</p>

ATTN: G-5

### RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	29 August 2023	
PROJECT IDENTIFICATION NO.	ITB-GS-20230717-01	
PROJECT NAME	1,000 Units Desktop Computer	
PROBONENT UNIT/TECHNICAL WORKING GROUP	Network Operations Department	

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK'S RESPONSES
1	Technical Specifications	Would you consider omitting the minimum base frequency since the newest generation of Intel processors is split into 2 cores namely Performance and Efficient which means that new processors have a lower base frequency?	Revised the requirement to: Minimum Performance-Core Base Frequency: 2.50 GHz
2	Technical Specifications	Would you consider a 1 TB SSD Hard Drive in lieu of the 1 TB SATA Hard drive?	Yes. We revised the storage requirement to consider an SSD equivalent or higher.

*ANNEX G-C*